



**Houston County Board of Commissioners Meeting**

**Warner Robins, Georgia**

**January 17, 2023**

**5:00 p.m.**

HOUSTON COUNTY COMMISSIONERS MEETING  
Warner Robins, Georgia  
January 17, 2023  
5:00 P.M.

**Call to Order**

**Invocation** - Dr. Daryl J. Vining, Sr. – Senior Pastor, Hebron Fellowship Baptist Church

**Pledge of Allegiance** –Commissioner Gottwals

**Recognition of Employee service (30 Years):** Kristine Boyst  
Quinn Lumpkin

**Approval of Minutes from January 3, 2023**

**New Business:**

1. Annexation Request (City of Warner Robins) – Commissioner Gottwals
2. Memorandum of Understanding (City of Centerville) – Commissioner Gottwals
3. Abandonment of Right-of-Way (Hollis Payne III & Charles Wilson Jr) – Commissioner Talton
4. Change Order (Parking Lot Expansion) – Commissioner Talton
5. Amendment to Service Agreement (Pioneer Technology Group) – Commissioner Talton
6. Disbursement of Clothing Allowance (Sheriff's Department) – Commissioner Robinson
7. Amendment to Food Service Agreement (Summit Food Service, LLC) – Commissioner Robinson
8. Position Change Request (Sheriff's Department) – Commissioner Robinson
9. Budget Adjustment (ARPA Funds) – Commissioner Byrd
10. Approval of a Bid (1 2022 Ford Explorer) – Commissioner Byrd
11. Approval of a Bid (1 2022/23 Half Ton Crew Cab 4x4 Bed Truck) – Commissioner Byrd
12. Approval of Bills – Commissioner Byrd

**Public Comments**

**Commissioner Comments**

**Motion for Adjournment**

# 1

The City of Warner Robins is requesting concurrence for the annexation of property located on the south side of Hwy 96, 850ft from the southwest corner intersection of Hwy96 and Houston Lake Road also known as Tax Parcel 000780 336000. The property is currently zoned County C-2, proposed zoning is Warner Robins C-2.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- concur
- nonconcur
- table

**with the City of Warner Robins request to annex property located on the south side of Hwy 96, 850ft from the southwest corner intersection of Hwy96 and Houston Lake Road also known as Tax Parcel 000780 336000. The property is currently zoned County C-2, proposed zoning is Warner Robins C-2.**

**CITY OF WARNER ROBINS**  
GEORGIA'S INTERNATIONAL CITY - CHARTERED 1943  
"A CITY OF CHARACTER"

11/30/2022

**Received**

Houston County Board of Commissioners  
200 Carl Vinson Parkway  
Warner Robins, GA 31088

DEC 12 2022

Houston County Commissioners  
Warner Robins, GA

**MAYOR**  
LaRhonda W. Patrick

**MEMBERS OF  
COUNCIL**

**Post 1**  
Derek Mack  
**Post 2**  
Charie Bibb  
**Post 3**  
Keith Lauritsen  
**Post 4**  
Kevin Lashley  
**Post 5**  
Clifford Holmes, Jr.  
**Post 6**  
Larry Curtis, Jr.

**CITY CLERK**  
Mandy Stella

**CITY ATTORNEY**  
Julia Bowen Mize

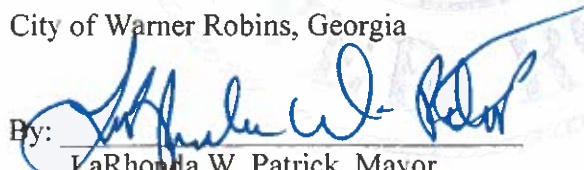
Re: Initiation of Annexation Pursuant to the 100% Application Method to the City of Warner Robins –property totaling 1.75 acres on the south side of Hwy 96, 850ft from the south west corner intersection of Hwy 96, and Houston Lake Road, also known as Tax Parcel No., [000780 336000]

Dear Commissioners:

Notice is hereby given, pursuant to O.C.G.A. §36-36-6, that the City of Warner Robins, Georgia, has accepted a petition for annexation, pursuant to O.C.G.A. §36-36-20, *et seq.* (Article II or 100% Application Method). The owner of this property, who has filed a written request for annexation is, Dhanraj INC. As required by law, a copy of the application showing the legal description is attached. A tax map showing the boundaries of the proposed annexed area is attached as Exhibit "A". The present zoning is C-2 [General Commercial District] [County], and the proposed zoning and land use for this tract upon annexation is C-2 [General Commercial District] [City], under the zoning ordinance of the City of Warner Robins.

Respectfully,

City of Warner Robins, Georgia

By:   
LaRhonda W. Patrick, Mayor  
For the Mayor and Council

cc: Robbie Dunbar, County Administrator  
Fred Graham, Interim City Attorney

700 WATSON BLVD • P.O. Box 8629 • WARNER ROBINS, GEORGIA 31095

(478) 293-1000 • FAX (478) 929-1124 • www.wrga.gov

APPLICATION

Property Owner(s) Name: Roger Patel Cellphone: 478-696-3660

Company Name (if applicable): Bharraj, Inc. Office Phone: 478-696-3660

Property Owner(s) Address: 810 Hwy 96, Suite 1000, WR GA 31088

Applicant's Name: Lynday Young Cellphone: 478-952-7466

Company Name (if applicable): Bryan + Engineering Office Phone: 478-224-7070

Applicant's Address: PO Box 1821 Perry, GA 31069

Property Information

PROPERTY OWNER IS REQUESTING THE ANNEXATION/REZONING PURSUANT TO OCGA § 36-36-21, OF:

ADDRESS/LOCATION: Hwy 96

Tract#: A Parcel#: 000780 336000 Land Lot(s): 165 Land District#: 10

County: Houston Tax Parcel#: 000780 336000 Total Acres: 1.75

Survey Prepared by: McLeod Surveying Dated 10/21/21

Recorded in Plat Book#: 83 Page#: 38

Present Zoning: C-3 Requested Zoning: C-3

The property owner makes application in order to: (Describe in "detail" the reason for annex/rezone):

need to annex into City of WR

Infrastructure Information:

Is water available to this site?  Yes  No Jurisdiction: \_\_\_\_\_

Is sewer service available?  Yes  No Jurisdiction: \_\_\_\_\_

Authorization:

Upon receipt of the completed application package, the Community Development Department shall notify the Owner/Applicant of scheduled date, times, and locations of the public meetings/hearings. The Owner/Applicant or a representative must be present to answer any questions that may be asked. In the event that an application is not complete, the case may be delayed or postponed at the discretion of the department.

This form is to be executed under oath. I, Lynday Young do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Application for Public Hearing is true and correct and contains no misleading information.

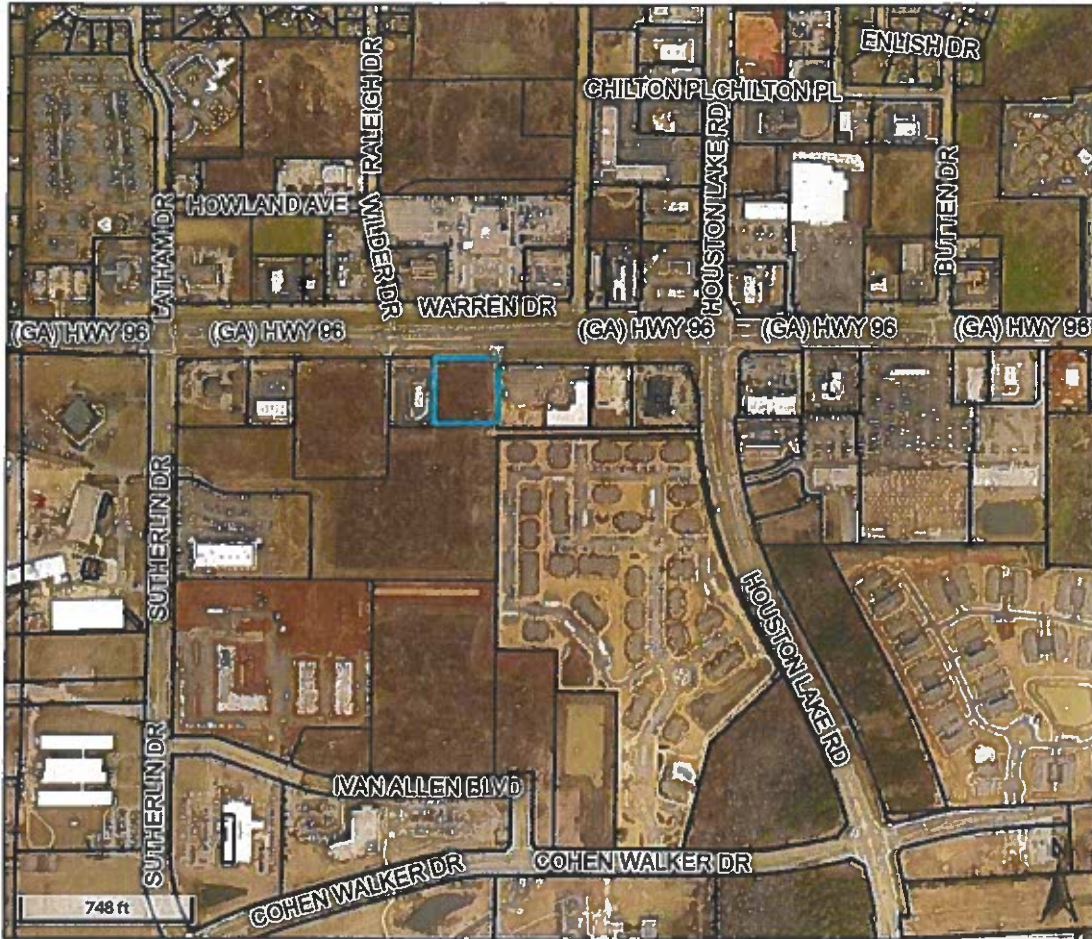
This 29<sup>th</sup> day of November 2022

Owner/Applicant Signature Lynday Young

Print Name Lynday Young







Overview



Legend

- Parcels
- Roads

Parcel ID 000780 336000  
 Class Code Commercial  
 Taxing District County  
 Acres 1.75

Owner DHANRAJ INC  
 1080 HWY 96  
 SUITE 300  
 WARNER ROBINS, GA 31088

Last 2 Sales			
Date	Price	Reason	Qual
11/3/2021	\$1200000	05	U

Physical Address HWY 96  
 Assessed Value Value \$836300  
 Land Value Value \$836300  
 Improvement Value  
 Accessory Value

(Note: Not to be used on legal documents)

Date created: 11/29/2022  
 Last Data Uploaded: 11/29/2022 6:10:08 AM

Developed by Schneider  
 GEOSPATIAL



**WR-121222-DhanrajInc-Hwy96-780-336**

Request received 12/12/22 – Warner Robins P&Z meeting 1/10/2023 – 45<sup>th</sup> Day 1/26/2023

**Request Received From:** Warner Robins

**Applicant/Owner(s):** Lindsay Young/Roger Patel/Dhanraj, Inc.

**Property Location:** Hwy 96

**Parcel ID:** Tax Parcel 000780 336000 (1.75 acres)

**Zone Change:** Currently County C-2 Commercial to City of Warner Robins C-2 [General Commercial District]

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**Debra Presswood** – No comments or concerns listed.

**Tom Hall** – Comments: The property is contiguous to the existing Warner Robins city limits.  
Annexation does not create an unincorporated island.

Concerns: Preserve any County utilities serving the property.

**Chief Stoner** – Comments: None

Concerns: None

**Tim Andrews** – Comments: No comment.

Concerns: No concern.

**James Moore** – Comments: No objections to the annexation.

Concerns: None

**Sheriff Talton** – No comments or concerns listed.

**Alan Smith** – Comments: None

Concerns: None

**Public Works**

**Brian Jones** – No comments or concerns listed.

**Terry Dietsch** – No comments or concerns listed.

**Chad Foreman** – No comments or concerns listed.

**Ronnie Heald** – No comments or concerns listed.

**Van Herrington** – No comments or concerns listed.

**Allen Mason** – No comments or concerns listed.

**Travis McLendon** – No comments or concerns listed.

**Ken Robinson** – No comments or concerns listed.

**Jeff Smith** – No comments or concerns listed.



# 2

In order to comply with the Environmental Protection Department's regulations regarding the County's remote well site located on Dunbar Road, it is necessary for the County to enter into a Memorandum of Understanding with the City of Centerville.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

**Chairman Perdue signing the Memorandum of Understanding with the City of Centerville regarding the County's remote well site located on Dunbar Road.**

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by and between the Board of Commissioners of Houston County, hereinafter referred to as "County" and the City of Centerville, Georgia, hereinafter referred to as "City";

**WHEREAS**, the City has agreed to donate a portion of the property the City owns on Dunbar Road as shown by the drawing attached hereto as Exhibit "A", and incorporated herein by reference, to the County for a remote well site; and

**WHEREAS**, the State of Georgia has certain regulations regarding the protection of a well site from pollution; and

**WHEREAS**, it is to the benefit of the citizens of the County that the City and County work together in order to preserve the integrity of said well site by maintaining the portion of a one hundred foot (100') well site buffer on the City property as designated in red on the drawing attached hereto as Exhibit "A".

**NOW THEREFORE**, in consideration of the mutual benefits to the Parties hereto it is agreed as follows:

1.

The City will not allow any discharges or pollution sources on the portion of the well buffer on its property designated in Exhibit "A".

2.

The City will work with the County to ensure there is no activity that would violate the Georgia Minimum Standards for Public Water Systems Section 5.3.2 on the City's portion of 100' well buffer designated in Exhibit "A".

3.

This Agreement shall be construed in accordance with and governed by the laws of the State of Georgia.

4.

This Agreement shall be binding upon and inure to the benefit of the respective Parties hereto, their legal representatives, successors, and assigns.

5.

None of the Parties shall assign this Agreement at any time and from time to time without the prior written consent of all Parties.

So AGREED, the day and year first written above.

HOUSTON COUNTY BOARD OF COMMISSIONERS:

CITY OF CENTERVILLE:

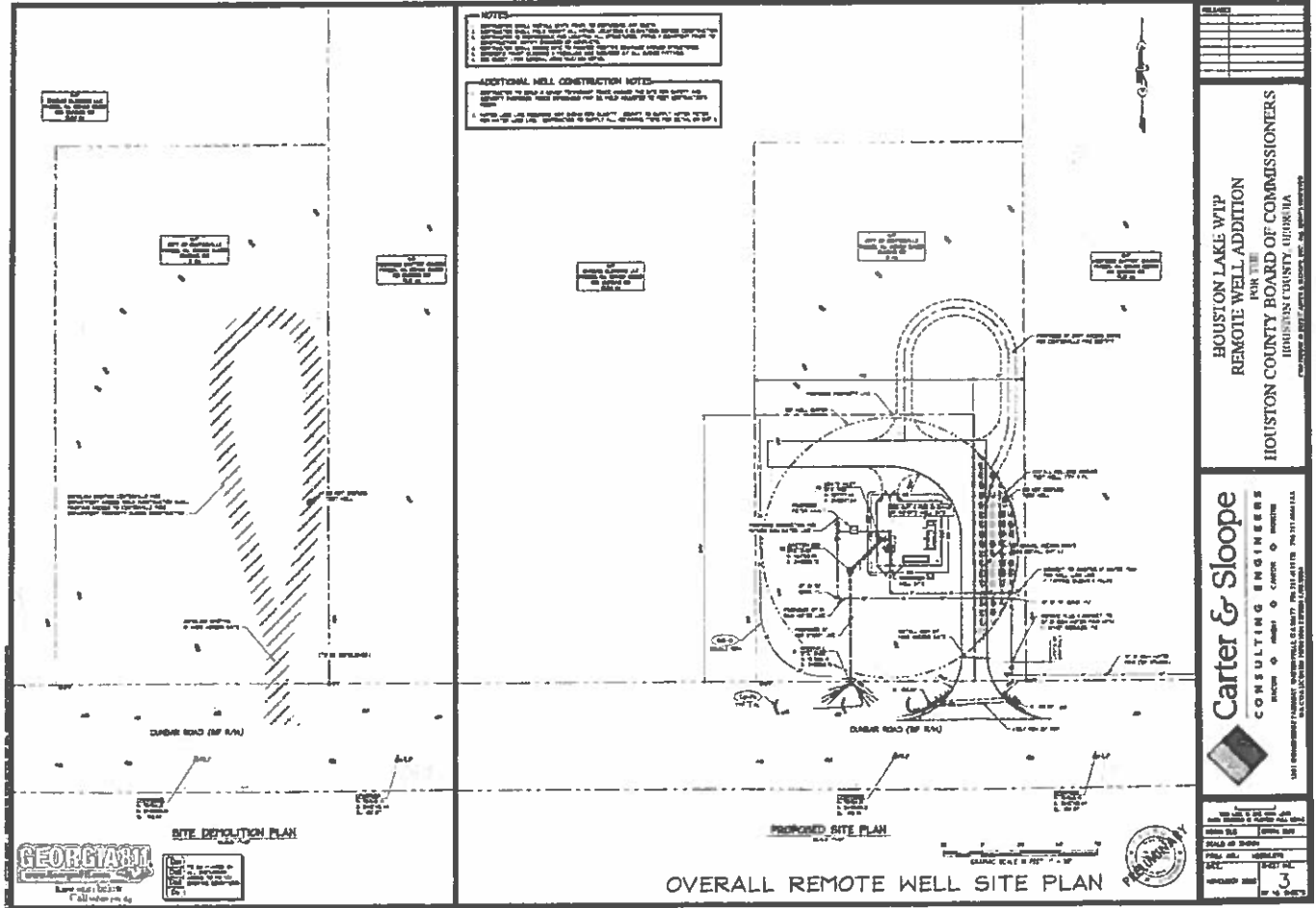
\_\_\_\_\_  
Chairman Dan Perdue

\_\_\_\_\_  
John Harley, Mayor

\_\_\_\_\_  
Robbie Dunbar, Director of Administration

\_\_\_\_\_  
Krista Bedingfield, City Clerk

EXHIBIT "A"



**NOTES**

1. CONTRACTOR SHALL VERIFY ALL UTILITIES AND RECORDS.
2. CONTRACTOR SHALL MAINTAIN ALL UTILITIES AND RECORDS.
3. CONTRACTOR SHALL MAINTAIN ALL UTILITIES AND RECORDS.
4. CONTRACTOR SHALL MAINTAIN ALL UTILITIES AND RECORDS.
5. CONTRACTOR SHALL MAINTAIN ALL UTILITIES AND RECORDS.

**ADDITIONAL WELL CONSTRUCTION NOTES**

1. WELL SHALL BE CONSTRUCTED IN ACCORDANCE WITH ALL APPLICABLE REGULATIONS AND PERMITS.
2. WELL SHALL BE CONSTRUCTED IN ACCORDANCE WITH ALL APPLICABLE REGULATIONS AND PERMITS.
3. WELL SHALL BE CONSTRUCTED IN ACCORDANCE WITH ALL APPLICABLE REGULATIONS AND PERMITS.

<p><b>HOUSTON LAKE WTP REMOTE WELL ADDITION FOR THE HOUSTON COUNTY BOARD OF COMMISSIONERS HOUSTON COUNTY, TEXAS</b></p>	
<p><b>Carter &amp; Sloop</b> CONSULTING ENGINEERS REGISTERED PROFESSIONAL ENGINEERS 1401 GUNBOAT LANE, HOUSTON, TEXAS 77058-1401 PHONE 713-865-1111 FAX 713-865-1112</p>	
<p>DATE: 10/15/03</p>	<p>SCALE: 1" = 20'</p>
<p>PROJECT NO. 03-003</p>	<p>SHEET NO. 3</p>

# 3

Charles R. Wilson, Jr., owner of 114 North Walnut Ridge Drive, and Hollis R. Payne III, owner of 115 North Walnut Ridge Drive, submitted an application requesting the abandonment of an unpaved portion of a 60' county right-of-way known as North Walnut Ridge Drive. The portion of right-of-way subject to the request is situated between their properties. Pursuant to O.C.G.A. § 32-7-2(b)(1) the property owners were notified that a public hearing regarding their request would be held today and notice of the public hearing for the purpose of discussing the abandonment was advertised in the Houston Home Journal once a week for two weeks.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

**The Board of Commissioners signing the Resolution and the Deeds of Abandonment abandoning the portion of the 60' unpaved right-of-way known as North Walnut Ridge Drive where 114 and 115 North Walnut Ridge Drive are located thereon, the portion of right-of-way to be abandoned is more particularly described as follows:**

**All that tract or parcel of land situate, lying and being in Land Lot 11 of the Eleventh (11th) Land District of Houston County, Georgia, being known as North Walnut Ridge Drive more particularly describe as an unpaved portion of a 60' right-of-way between Lot 13, Block "B" and Lot 18, Block "C", Section 2, Phase 1, Walnut Ridge Estates Subdivision, according to a Plat of Survey prepared by Story Surveying Co., Dated August 7, 1975, and recorded in Plat Book 18, Page 171, Clerk's Office, Houston Superior Court.**

**This conveyance is subject to any easements for drainage or utilities presently existing within the above-described property.**

# 4

The Public Works Department is requesting approval of a change order to the Parking Lot Expansion for Houston County Courthouse contract with International Waste Services. This change order is for additional Graded Aggregate Base (GAB) and Asphalt needed to ensure positive surface water drainage from the new section of the visitor parking lot to an existing catch basin

The change order amount is \$9,493.45 added to the contract price of \$324,104.10 bringing the total contract price to \$333,597.55 with no extra time added to the contract.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

**Change Order #1 to the Parking Lot Expansion for Houston County Courthouse contract with International Waste Services. The change order amount is \$9,493.45 added to the contract price of \$324,104.10 bringing the total contract price to \$333,597.55 with no extra time added to the contract.**





**HOUSTON COUNTY  
PUBLIC WORKS DEPARTMENT**

2018 Kings Chapel Road  
Perry, Georgia 31069  
(478) 987-4280 • Fax (478) 988-8007

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## MEMORANDUM

**To:** Houston County Board of Commissioners

**From:** Brian Jones, Director of Operations *BJ*

**Date:** Thursday, December 22, 2022

**CC:** Ronnie Heald *RZH*

**RE:** Parking Lot Expansion for Houston County Courthouse – Change Order No. 1  
(230-2300-54.1200 SA5)

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Houston County Public Works respectfully requests the Commissioners to approve the following change order to the Parking Lot Expansion for Houston County Courthouse contract.

CHANGE ORDER No. 1: This change order request is for additional Graded Aggregate Base (GAB) and Asphalt needed to ensure positive surface water drainage from the new section of the visitor parking lot to an existing catch basin.

The change order amount is \$9,493.45 with no extra time added to the contract.

For your reference, I have attached a copy of the Change Order Form No. 1.

# Change Order

No. 1

Date: December 22, 2022

**Project: Parking Lot Expansion for Houston County Courthouse**

**Owner: Houston County Board of Commissioners**

**Contractor: International Waste Services**

**Engineer: Chad Foreman, Civil Engineer**

You are directed to make the following changes in the Contract Documents.

**Description: The Contractor placed additional Graded Aggregate Base (GAB) and Asphalt to ensure positive grading for surface drainage.**

**Purpose of Change Order: To prevent offsite stormwater runoff from encroaching into parking.**

**Attachments: None.**

<u>Change in Contact Price:</u>	<u>Change in Contract Time</u>
Original Contract Price <b><u>\$ 324,104.10</u></b>	Original Contract Time: <b><u>December 30, 2022</u></b> Days or date
Previous Change Orders No. 0 to No. 1 <b><u>0</u></b>	Net Change from previous Change Orders: <b><u>0</u></b> days
Contract Price prior to this Change Order <b><u>\$ 324,104.10</u></b>	Contract Time Prior to this Change Order: <b><u>0</u></b> Days
Net Increase of this Change Order <b><u>\$ 9,493.45</u></b>	Net Increase of this Change Order: <b><u>0</u></b> days
Contract Price with all approved Change Orders <b><u>\$ 333,597.55</u></b>	Contract Time with all approved Change Orders <b><u>December 30, 2022</u></b> Days or date

Recommended:

By

Engineer

Approved:

By

Owner

Approved:

By

Contractor

Date:

12/29/22



# 5

The MIS Department is requesting approval of an amendment to the April 21, 2021 Payment Processing Service Agreement with Pioneer Technology Group. This amendment will change the payment processor to nCourt, LLC, and add two additional terminals. All other conditions of the original agreement shall remain in effect.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

**the signing of Amendment No. 1 to the April 21, 2021, Payment Processing Service Agreement with Pioneer Technology Group that will change the payment processor to nCourt, LLC, and add two additional terminals. All other conditions of the original agreement shall remain in effect.**

# 6

This request from Sheriff Talton is for the disbursement of the \$450 allotted clothing allowance for eligible individuals in the Sheriff's Department. This is a budgeted 2022-2023 budget expense.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

**the disbursement of a \$450 clothing allowance to those twenty-seven Sheriff's Department personnel identified in a letter from Sheriff Talton dated December 1, 2022. Total disbursement is \$12,150.**

7

This request from the Sheriff's Department is for approval of an amendment to the food service agreement with Summit Food Service, LLC. This amendment will increase the cost \$0.1082 per meal, from \$1.0823 per meal to \$1.1905 per meal. Staff has reviewed this amendment and feel the increase is reasonable and recommend acceptance.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

**the amendment to the food service agreement with Summit Food Service, LLC. This amendment will increase the cost \$0.1082 per meal, from \$1.0823 per meal to \$1.1905 per meal. This increase will be effective February 1, 2023.**



**W.H. Rape, Jr.**  
*Chief Deputy*  
**Major Tommy Jackson**  
*Chief Administrator*  
**Major David Carrick**  
*Jail Administrator*  
**Captain Ricky Harlowe**  
*Warrants/Civil Division*

**Cullen Talton**  
**Sheriff, Houston County**  
202 CARL VINSON PARKWAY  
WARNER ROBINS, GEORGIA 31088  
478-542-2125 • FAX 478-328-1544

**Captain Clay Chambers**  
*Patrol/Traffic Division*  
**Captain Jon Holland**  
*Investigations Division*  
**Captain Mikki Quinones**  
*911 Emergency Services*  
**Captain Randy Banks**  
*Juvenile Division*

January 3, 2023

To: Chairman Dan Perdue

From: Sheriff Cullen Talton

Ref: Amendment to Food Service Agreement

Effective Date: February 1, 2023

Summit Foods has requested an increase in the cost per meal rate currently charged. The requested rate increase will be an increase of ten (10) percent.

Attached is a copy of the amendment.

We currently are experiencing a population of approximately 500 a day.

The current charge would be a \$1.0823 per meal. The new charge would be \$1.1905 per meal, resulting in an increase of \$.1082 per meal.

After reviewing Summit Foods request, we feel the increase is reasonable and the recommendation be accepted.

  
Cullen Talton  
Sheriff

## AMENDMENT #1 TO THE FOOD PREPARATION AGREEMENT

This Amendment is made and entered into by and between Houston County Detention Center ("Client"), and Summit Food Service, LLC ("Company") (collectively "the Parties").

**WHEREAS**, The Parties have entered into a certain Food Preparation Agreement (the "Agreement"), effective November 1, 2020

**WHEREAS**, The Parties have agreed to extend with pricing adjustment the partnership; and

**WHEREAS**, The Parties now desire to amend said Agreement upon the terms and conditions stated herein.

**NOW, THEREFORE**, The Parties, intending to be legally bound hereby, mutually agree as follows:

1. **Term.** Beginning February 1, 2023, this Agreement shall be extended through June 30, 2024.
2. **Price.** Company shall charge and Client shall pay:

Inmate Population	Current Price	CPI%	New Price
< 249	TBN	---	TBN
250 - 274	\$1.5701	10%	\$1.7271
275 - 299	\$1.4780	10%	\$1.6258
300 - 324	\$1.4008	10%	\$1.5409
325 - 349	\$1.3363	10%	\$1.4699
350 - 374	\$1.2812	10%	\$1.4093
375 - 399	\$1.2326	10%	\$1.3559
400 - 424	\$1.1934	10%	\$1.3127
425 - 449	\$1.1606	10%	\$1.2767
450 - 474	\$1.1310	10%	\$1.2441
475 - 499	\$1.1056	10%	\$1.2162
500 - 524	\$1.0823	10%	\$1.1905
525 - 549	\$1.0612	10%	\$1.1673
550 - 574	\$1.0432	10%	\$1.1475
575 - 599	\$1.0252	10%	\$1.1277
600 - 624	\$1.0104	10%	\$1.1114
625 - 649	\$0.9966	10%	\$1.0963

COPY

3. **Payment Method.** Payment method shall be electronic via AFT/ACH transfer or another acceptable electronic method agreed upon between the Parties.

This Amendment is effective as of February 1, 2023. All other terms and conditions of the original Agreement (as modified from time to time) shall remain in full force and effect unless otherwise amended as provided in the Agreement.

**CLIENT** Houston County Detention Center

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**COMPANY:** Summit Food Service, LLC

Signature: \_\_\_\_\_

Name: Marlin C. Sejnoha, Jr.

Title: President & CEO

Date: \_\_\_\_\_

COPY

# 8

The Sheriff's Department is requesting a position change to the FY23 Houston County Position Control. This change would eliminate a Sergeant's position (#231 grade 18) and add a Clerk's position (#008 grade 10). This change would also move the position from Department 3326-Jail Operations to Department 3300-Sheriff's Office, solving a workload issue created by the State Court move.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

**a position change to the FY23 Houston County Position Control. This change would eliminate a Sergeant's position (#231 grade 18) and add a Clerk's position (#008 grade 10). This change would also move the position from Department 3326-Jail Operations to Department 3300-Sheriff's Office.**

**Also, to authorize the Chief Financial Officer to make the necessary budget adjustments.**

# 9

At the September 20, 2022 meeting, a FY23 Budget for ARPA (American Rescue Plan) Fiscal Recovery Fund was approved, with the provision to make revisions at a later date. This first request for a revision is to add Middle Flint Behavioral Health Care Crisis Stabilization Unit Repairs and Modifications as line-item number 9 under Major Category Projects.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

The revision to the Major Category Projects of the ARPA Fiscal Recovery Fund FY2023 Budget as follows:

## Major Category Projects

1	Phase II Gilbert Road W/L Ext	\$ 840,000
2	Phase III Sewell Road W/L Ext	\$1,404,000
3	Hwy 341 & Graham Rd W/L Ext	\$ 984,000
4	Scott Rd & Scott Rd Ext W/L Ext	\$ 806,400
5	Hwy 341/Kings Crest Sub. W/L Ext	\$2,427,000
6	Bear Branch Remote Well	\$2,500,000
7	Bear Branch Remote Well Piping	\$ 320,000
8	Dunbar Road Well Site/ Facilities	\$3,000,000
9	Middle Flint Behavioral Health Care Crisis Stabilization Unit Repairs & Modifications	\$ 220,000

## **MEMORANDUM OF AGREEMENT**

This Memorandum of Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by and between Houston County, hereinafter referred to as “County” and Middle Flint Behavioral HealthCare, hereinafter referred to as “Middle Flint”;

**WHEREAS**, Middle Flint has the responsibility of managing and maintaining the Crisis Stabilization Unit at the property located at 940-C, Highway 96, Warner Robins, Georgia; and

**WHEREAS**, the Georgia Department of Behavioral Health and Developmental Disabilities (DBHDD) inspection team closed the Crisis Stabilization Unity (CSU) due to repairs and modifications required at the CSU; and

**WHEREAS**, Middle Flint is still recovering from the loss of revenue during the Covid-19 epidemic; and

**WHEREAS**, the County has a great interest in the opening of the CSU due to the much higher cost of transporting people in need of a CSU to other parts of the state because the CSU is closed; and

**WHEREAS**, the County has identified monies that are available to allow Middle Flint to hire a contractor to complete the needed repairs and modifications; and

**WHEREAS**, the Parties desire to enter this Agreement to outline the responsibility of each Party.

**NOW THEREFORE**, in consideration of the mutual benefits that will be realized by both Parties, it is agreed as follows:



1.

The County will give Middle Flint the amount up to \$200,000 to hire International City Builders as an emergency procurement to make the repairs and modifications to the CSU according to the proposal attached hereto as Exhibit "A", incorporated herein by reference for all purposes.

2.

Upon completion of the repairs and modifications and acceptance by the DBHDD inspection team and opening of the CSU, Middle Flint will maintain and repair the CSU in a manner that will continue to pass inspection and allow the CSU to remain open.

3.

Should Middle Flint fail in its duty to maintain and repair the CSU and the result is closure of the CSU during the five years from the date of this Agreement, Middle Flint will repay the amount that was provided by the County.

4.

This Memorandum of Agreement shall be controlled and governed under the laws of the State of Georgia.

5.

The term of this Memorandum of Agreement shall be sixty months from the date hereof.

6.

This Memorandum of Agreement contains the sole and entire Agreement of the Parties hereto and no prior or contemporaneous oral or written representation or agreement between the Parties and affecting the subject matter hereof shall have legal effect. No representative, agent or employee of the Parties has or shall have any authority to waive any provision of the Memorandum

of Agreement unless such waiver is expressly made in writing and signed by an authorized representative of the Parties hereto.

7.

This Memorandum of Agreement shall inure to the benefit of and be binding upon the Parties hereto and their respective successors, legal representatives and assigns.

8.

No Party shall assign its rights or duties under this Memorandum of Agreement without the prior written consent from the other party.

IN WITNESS WHEREOF, the Parties have caused this Memorandum of Agreement to be executed by their respective duly authorized representatives as of the date first above written.

HOUSTON COUNTY BOARD OF  
COMMISSIONERS:

\_\_\_\_\_  
Chairman Dan Perdue

\_\_\_\_\_  
Robbie Dunbar, Director of Administration

MIDDLE FLINT BEHAVIORAL  
HEALTHCARE:

  
Title: CEO

  
Title: Executive Administrative Assistant

# 10

The Purchasing Department is requesting approval of a bid on one new in-stock SUV from Phil Brannen Ford of Perry for use by the Coroner's Department. The cost of this in-stock vehicle is \$39,700 and will be charged to the 2018 SPLOST.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

**The purchase of one new in-stock SUV from Phil Brannen Ford of Perry for use by the Coroner's Department in the amount of \$39,700. This vehicle will be charged to the 2018 SPLOST.**



**HOUSTON COUNTY BOARD OF COMMISSIONERS  
PURCHASING DEPARTMENT**

2020 KINGS CHAPEL ROAD • PERRY, GEORGIA 31069-2828  
(478) 218-4800 • FACSIMILE (478) 218-4805

**MARK E. BAKER**  
PURCHASING AGENT

## **M E M O R A N D U M**

**TO:** Houston County Board of Commissioners  
**FROM:** Mark E. Baker *[Signature]*  
**CC:** Robbie Dunbar  
**DATE:** January 9, 2023  
**SUBJECT:** Purchase of One (1) 2022 Ford Explorer

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The Purchasing Department located one (1) new in-stock SUV at Phil Brannen Ford of Perry. This vehicle will be used by the Coroner's Department.

The Purchasing Department recommends that the Houston County Board of Commissioners go forward and purchase the in-stock vehicle from Phil Brannen Ford of Perry due to lead times on newly ordered vehicles. The cost of \$39,700 will be charged to the 2018 SPLOST account 320-3700-54.2200.

The Purchasing Department is requesting approval of a bid on one 2022 Half Ton Crew Cab 4X4 w/6'6" Bed Truck from Phil Brannen Ford of Perry for use by the Fire Department. The cost of this vehicle is \$45,530 and will be charged to the 2018 SPLOST.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

**The purchase of one 2022 Half Ton Crew Cab 4X4 w/6'6" Bed Truck from Phil Brannen Ford of Perry for use by the Fire Department in the amount of \$45,530. This vehicle will be charged to the 2018 SPLOST.**



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**MARK E. BAKER**  
PURCHASING AGENT

## MEMORANDUM

**TO:** Houston County Board of Commissioners  
**FROM:** Mark E. Baker *MEB*  
**CC:** Robbie Dunbar  
**DATE:** January 9, 2023  
**SUBJECT:** Purchase of One (1) 2022 Half Ton Crew Cab 4x4 w/6'6" Bed Truck  
(Bid # 23-17)

The Purchasing Department solicited prices for One (1) 2022/23 Half Ton Crew Cab 4x4 w/6'6" Bed truck in December 2022. This vehicle will be used by the Houston County Fire Department.

The Purchasing Department recommends that the Houston County Board of Commissioners purchase this truck from Phil Brannen Ford of Perry for \$45,530.00. The cost will be charged to the 2018 SPLOST account 320-3500-54.2200.

<u>Company</u>	<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Bid Amount</u>
Phil Brannen Ford of Perry	2022	Ford	F-150	\$ 45,530.00
Jeff Smith CDJR	2023	Ram	1500	\$ 49,175.00

# 12

## Summary of bills by fund:

• General Fund (100)	\$ 651,892.32
• Emergency 911 Telephone Fund (215)	\$ 3,175.15
• American Rescue Plan Act (230)	\$ 377,849.20
• Fire District Fund (270)	\$ 12,254.22
• 2006 SPLOST Fund (320)	\$ 0.00
• 2012 SPLOST Fund (320)	\$ 297,902.05
• 2018 SPLOST Fund (320)	\$ 976,982.63
• Water Fund (505)	\$ 68,881.62
• Solid Waste Fund (540)	\$ <u>424,551.07</u>
Total for all Funds	\$2,813,488.26

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

the payment of the bills totaling \$2,813,488.26